



Operating Protocol & Procedure

Details:

Number: 302

Title: Admissions

Category: Students

Office of Primary Responsibility: Admissions & Records

Approval Date: 3/31/14

Effective Date: 3/31/14

Revised: 2/12/24

Reviewed: February 2024

Purpose:

To state the policies and procedures that relate to individuals applying for admission to Pueblo Community College (PCC).

Applicability:

Individuals seeking admission to PCC and Admissions & Records staff.

Definitions:

None

References:

[Colorado Residency Statutes](#)

[U.S. Immigration & Customs Enforcement Schools & Programs Information](#)

[State Board Policy BP 4-10 Admission, Continued Enrollment and Re-enrollment of Students](#)

Attachments:

None

Operating Protocol:

Admissions Policies and Procedures govern the undergraduate student's admission to Pueblo Community College. These policies and procedures address all aspects of admissions including application, student classification, change/declaration of program of study, transfer applicants, underage applicants, international student applicants, concurrent enrollment programs, limited entry programs and residency classification.

Admissions Policies and Procedures are published on an annual basis in the Pueblo Community College Catalog. Changes to the Admissions Policies and Procedures are based on Colorado State Residency Statutes, Immigration and Custom Enforcement Regulations and Colorado Community College System-wide policies and guidelines.

Procedure:

The current admissions policies and procedures can be found in the PCC catalog published on the [PCC website](#). Individuals seeking admission to PCC should refer to the most recent edition of the catalog.