



Operating Protocol & Procedure

Details:

Number: 309

Title: Multiple Academic Degree Requirements

Category: Students

Office of Primary Responsibility: Admissions & Records

Approval Date: 12/9/13

Effective Date: 1/2/14

Revised: 5/6/24

Reviewed: May 2024

Purpose:

The purpose of this operating protocol is to clarify the student requirements for the conferral of multiple academic degrees.

Applicability:

Students, Academic Advisors, Faculty Advisors, Department Chairs, Deans and Admissions and Records Staff.

Note: This Operating Protocol-Procedure applies to students applying (or re-applying) for admission to PCC as of Spring 2014.

Definitions:

The term “academic degrees” refer to the Associate of Science, Associate of Arts, and Associate of General Studies.

A.A. - Associate of Arts

A.G.S. - Associate of General Studies

A.S. - Associate of Science

References:

None

Attachments:

None

Operating Protocol:

To earn multiple academic degrees (A.S., A.A., or A.G.S. degrees) at Pueblo Community College, a student must complete a minimum of an additional 15 credits of coursework, which have not been applied to any previously awarded degree.

The additional coursework for each successive degree must be above and beyond the original 60 credits required for the first academic degree. These 15 credit hours must all apply toward the additional degree and must be completed through Pueblo Community College. This includes the AA and AS Transfer Agreements.

Procedure:

When completing graduation planning documents, students will have a separate graduation planning sheet for each degree conferral. The appropriate academic dean will validate the additional credit requirements for multiple degrees.