



Operating Protocol & Procedure

Details:

Number: 310

Title: Tuition and Fees

Category: Students

Office of Primary Responsibility: Cashier's Office

Approval Date: 2/2/15

Effective Date: 2/2/15

Revised: 2/12/24

Reviewed: February 2024

Purpose:

To provide information on how tuition and fees are set and where current rates are posted.

Applicability:

All students enrolled in classes at Pueblo Community College (PCC).

Definitions:

Tuition – Amount set by the State Board for Community Colleges and Occupational Education and charged to students to attend PCC classes.

Fees – Any amount assessed to students as a condition of enrollment in the college and/or as a condition of enrollment in a particular course or program.

References:

State Board for Community Colleges and Occupation Education Policy 4-20 ([Student Tuition and Fees/Scholarships](#))

Attachments:

None

Operating Protocol:

Pueblo Community College follows Board Policy, 4-20, in regards to tuition and fees. Students, by the act of registration, automatically incur a financial obligation to the College. This means that students who register for one or more classes are obligated to pay the full amount of their tuition and fees, unless classes are dropped by the refund deadline listed in the Academic Calendar. Students wanting to drop a course must follow the procedure to drop a course found on the [Admissions & Records web page](#).

The current tuition and fees are published annually in the [PCC Catalog](#) and can also be found on the [PCC website](#). Tuition and Fees are subject to change without prior notification based on state approval.

Procedure:

None