



Operating Protocol & Procedure

Details:

Number: 319

Title: Term Academic Honors

Category: Students

Office of Primary Responsibility: Records Office

Approval Date: 12/14/20

Effective Date: 12/14/20

Revised: 5/6/24

Reviewed: May 2024

Purpose:

To designate the guidelines for term academic honors.

Applicability:

Students

Definitions:

Term Academic Honors – A recognition of exceptional academic achievement bestowed at the end of every term. PCC recognizes three levels of term academic honors:

- Dean’s List - 3.50 to 3.749 term GPA;
- Vice President’s List – 3.75 to 3.99 term GPA;
- President’s List – 4.00 term GPA.

References:

None

Attachments/Related Documents:

None

Operating Protocol:

PCC will provide an opportunity for students to be recognized with academic honors on a term-by-term basis. Students who qualify for term academic honors will receive a transcript notation for that term and a letter of recognition from the President, Vice President, or respective Dean. Term Honors Lists are posted to the PCC Facebook page.

Procedure:

Upon calculation of students’ end-of-term academic standings, the Registrar will produce the term academic honors lists and provide the lists to the President’s Office, the Vice President of Academic Services (VPAS)

Office, the Deans' Offices, and Marketing. Students enrolled in 6 or more graded credits who earn a term grade point average of 3.500 or higher are eligible for term Honors (graded credits are those classes set up with the A-F grade mode). Honors letters will be generated by the Deans', VPAS's, and President's offices and sent to the students on the lists; Marketing will publish the lists. Students with FERPA blocks will not have their names published.