



Nursing Program Application Process

ASSOCIATES OF APPLIED SCIENCE IN NURSING

ADVANCED PLACEMENT IN NURSING

LICENSED PRACTICAL NURSE &

CERTIFIED PARAMEDIC

PCCSW MANCOS CAMPUS

COHORT TIMELINE

BEGINNING MAY 2025

GRADUATING MAY 2026

Updated: 2/27/2025

Please read the program application process carefully.

If you have questions, see a PCC Success Coach.



Nursing Program Application Process

The following steps are required to apply to the Pueblo Community College Advanced Placement in Nursing (AAS Nursing) Program for Spring 2026 Admission.

STEP 1 MEET WITH PCC SUCCESS COACH OR NURSING FACULTY

STEP 2 REVIEW PREREQUISITES AND ADMISSION REQUIREMENTS

Courses

Applicants must have completed the following seven (7) general education prerequisites courses to apply to the program. All courses must be completed with a grade of C or better. The seven (7) courses must have a minimum **GPA of 2.80**. **In-progress grades will be accepted, however, course(s) must show in-progress at time of application and be completed in semester prior to the start of the program.** No points will be awarded for in-progress grades. It is the applicant's responsibility to submit final semester course grade(s) as soon as possible to the admission committee for consideration. **If student has attempted a course more than once, the better of first two attempts will be used to calculate the GPA.**

- ENG 1021 English Composition, 3 credits
- PSY 2440 Human Growth and Development, 3 credits
- HPR 1010, Dietary Nutrition, 1 credit (HWE 1050 Human Nutrition can be substituted)
- BIO 2101 Anatomy and Physiology I, 4 credits, with lab^{1, 2}
- BIO 2102 Anatomy and Physiology II, 4 credits, with lab^{1, 2}
- BIO 2104 Microbiology, 4 credits^{1, 2}
- BIO 2116 Pathophysiology, 4 credits^{1, 2}

¹ All Biology (BIO) courses must be completed within ten (10) years of entry into PCC Nursing Program. The higher BIO grade of the first two attempts will be used to calculate the prerequisite courses GPA.

² The 10-year expiration for natural science courses does not apply to LPN's & Paramedics with verification of documented 2000 hours worked as a Practical Nurse or Paramedic.

TEAS exam

Take the **Test of Essential Academic Skills (TEAS)** pre-nursing examination by making an appointment at the PCC Testing Center at either the Pueblo campus – 719-549-3091; Fremont campus – 719-296-6116; and Mancos – 970-564-6209. The exam may be taken at other educational institutions. Tests taken in-person at the PCC testing center costs approximately \$90. A study guide and additional information is available at [ATI Testing](#).

- **Reading and Math** scores will be used during application review. Students will need to take all four sections of the TEAS, but points are only awarded to Reading and Math scores.
 - See the Nursing Application Scoring tool for points awarded for each exam score.
- Applicants may take the exam a maximum of twice in the 18 months prior to application.
- Test results will expire after 18 months and cannot be used for admission.
- If you have a documented disability and require testing accommodations, please contact the Disability Resource Center at 719-549-3446 three weeks prior to your testing date.

STEP 3 APPLICATION

Complete program admission online application using the link at [Pueblo Community College Nursing](#) web page. The application will open on **March 1, 2025**. Applications must be submitted prior to the application deadline of **April 30, 2025 for Summer 2025 Admission**. Late submissions will not be accepted.

Upload the following into the online application:

1. Official or unofficial transcripts (all required courses and those being considered for additional admission points). Course may be in progress for Spring 2025. Final grades must be submitted as soon as possible to the Admissions committee for consideration.
2. ATI TEAS scores (Reading and Math)
3. Work verification letter and job description with supervisor signature of 1,000 documented hours
4. Verification of previous degree (a minimum of associate degree, if applicable)

STEP 4 APPLICATION SCORING

Admission to the nursing program is a competitive process. All decisions for admission are made by the Nursing Department Admission Team. Qualified applicants would score 60 points or higher using the Nursing Application Scoring Tool (see below).

Incomplete applications **WILL NOT** be processed by the Nursing Admission Team. If there is any missing required documentation, the application will be considered incomplete and **WILL NOT** be scored for application.

Request for alteration to progression or other application processes

- Any request to modify this application process or requirements must be submitted in writing to the Nursing Admissions Committee via email at nursing@pueblocc.edu.
- Requests must be submitted prior to the close of the application period.
- Clearly outline the specific modification being requested and provide a detailed explanation of why the request should be considered. Include any supporting evidence or documentation to substantiate your case.

****Please see Nursing Application Scoring Tool for LPN (page 5) or PARAMEDIC (page 6) for specific information about points and requirements of each item listed above.**

STEP 5 ADMISSIONS

Accepted applicants will receive email confirmation by the 1st week in May 2025. Please check your email spam folders during that time. Admission is provisional pending successfully passing a background check and drug screen. In addition, the following will be required:

- Current immunizations – Tetanus/Diphtheria/Pertussis (TDAP), Measles/Mumps/Rubella (MMR), Hepatitis B, Varicella, Influenza Vaccines
- Health screenings – Tuberculosis (chest X-ray, QuantiFERON gold blood test, or 2-step PPD skin test)
- Current American Heart Association Basic Life Support (BLS) (2 year).

Appeals Process

1. Grounds for Appeal

- Applicants who believe they were denied admission due to procedural errors or discrimination may file an appeal.

2. Appeal Submission

- Appeals must be submitted in writing to the Nursing Program Director within 5 business days of receiving the admission decision.
- In the appeal include why you feel this decision was in error or unjust.
- Provide any supporting documentation.
- Appeals based on not uploading correct documentation or transcripts will be denied.

3. Review Process

- The Nursing Program Director will review the appeal and provide a decision within 5 business days.

Pueblo Community College
Advanced Placement in Nursing | LPN-to-ADN Applicants
Application Scoring Tool 2024

Criteria	Maximum Points	Points				
Applicants must have a current Colorado LPN license, in good standing, which must be uploaded to the online application.	Required	YES/NO				
Work experience as Licensed Practical Nurse : Submit a letter that includes a job description, work verification including dates of employment with original signature of supervisor or Human Resource personnel. Letter must demonstrate employment of 1,000 hours in the past one (1) year. <i>NOTE: Applicants who can provide verification of 2,000 hours of work experience as an LPN or Paramedic will be exempt from the 10-year expiration rule for biology courses.</i>	Required	YES/NO				
GPA of required classes must be 2.80 or better to apply <ul style="list-style-type: none"> • <i>Better of first two (2) attempts for biology courses are used for calculation.</i> • <i>All prerequisite courses must be passed with a "C" or better.</i> • <i>Meet with your advisor if have earned two or more C's in required courses.</i> 	Required	YES/NO				
REQUIRED Prerequisite Course Grades						
	<u>Points allocated for each class</u>					
ENG 1021 English Composition	A=9 B=7 C=5					
PSY 2440 Human Growth and Development	A=9 B=7 C=5					
HPR 1010 Dietary Nutrition	A=9 B=7 C=5					
BIO 2101 Anatomy and Physiology I w/lab	A=9 B=7 C=5					
BIO 2102 Anatomy and Physiology II w/lab	A=9 B=7 C=5					
BIO 2116 Pathophysiology	A=9 B=7 C=5					
BIO 2104 Microbiology w/lab	A=9 B=7 C=5					
	63					
TEAS (Test of Essential Academic Skills through ATI) Exam						
Criteria	12 points	9 points	6 points	3 points	0 points	
Reading	83 or higher	82.9-78	77.9-71	70.9-66	65.9 and below	24
Math	85 or higher	84.9-80	79.9-75	74.9-67	66.9 and below	
General Education Courses <u>taken at PCC</u>						
1 point for each course completed with PCC ENG 1021, PSY 2440, BIO 2101, BIO 2102, BIO 2116, BIO 2104, HPR 1010						7
Prior College Degree						
Associate Degree or higher in any discipline.						6
Total applicable points						100

Pueblo Community College
Advanced Placement in Nursing | Paramedic-to-ADN Applicants
Application Scoring Tool 2024

Criteria	Maximum Points	Points				
Applicants must have a current Paramedic Certification, in good standing, which must be uploaded to the online application.	Required	YES/NO				
Work experience as Certified Paramedic : Submit a letter that includes a job description, work verification including dates of employment with original signature of supervisor or Human Resource personnel. Letter must demonstrate employment of 1,000 hours in the past one (1) year. <i>NOTE: Applicants who can provide verification of 2,000 hours of work experience as an LPN or Paramedic will be exempt from the 10-year expiration rule for biology courses.</i>	Required	YES/NO				
GPA of required classes must be 2.80 or better to apply <ul style="list-style-type: none"> • Better of first two (2) attempts for biology courses are used for calculation. • All prerequisite courses must be passed with a "C" or better. • Meet with your advisor if have earned two or more C's in required courses. 	Required	YES/NO				
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