



EASY STEPS to Enrollment

1. Contact the Medical Assistant Apprenticeship Coordinator

- Fill out a Medical Assistant Apprenticeship interest form, located on [PCC's Apprenticeship Programs page](https://www.pueblocc.edu/programs/apprenticeship) at <https://www.pueblocc.edu/programs/apprenticeship>, or send an email to the MA Apprenticeship Coordinator at maapprenticeship@pueblocc.edu.
- Be sure to ask the coordinator how to apply for additional funding opportunities available through the Pueblo Workforce Center Apprentice Assistance Program.

2. Apply to the Medical Assistant Apprenticeship Program

- After completing step 1, click on the MA Apprenticeship [application link](https://pueblocc.formstack.com/forms/aps_02) at https://pueblocc.formstack.com/forms/aps_02.

3. Get Connected

- Log in to the myPCC Portal and explore the available information you can access.
- Download the FREE PCC app for quick access to college information and email. Available in Google Play and the App Store.

4. See an Academic Advisor

- New, re-admit, and pre-health students should see an academic advisor in the Go!Zone.
- Log in to Navigate, located on the myPCC Portal, to schedule an advising appointment.

5. Register for classes and complete your online New Student Orientation (NSO)

- Log in to Navigate, located on the myPCC Portal, to schedule your classes.
- Check your student email for the NSO link. Complete the survey at the end of the orientation to get your welcome gift.
- Adding and dropping classes is your responsibility, so be aware of deadlines.

This workforce product was funded by a grant awarded by the U.S. Department of Labor's Employment and Training Administration. The product was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The U.S. Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it.

**Equal Opportunity
is the law.**

Equal Opportunity Employment Pledge: Pueblo Community College will not discriminate against apprenticeship applicants or apprentices based on RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX (INCLUDING PREGNANCY AND GENDER IDENTITY), SEXUAL ORIENTATION, GENETIC INFORMATION, OR BECAUSE THEY ARE AN INDIVIDUAL WITH A DISABILITY OR A PERSON 40 YEARS OLD OR OLDER. Pueblo Community College will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under Title 29 of the Code of Federal Regulations, part 30.