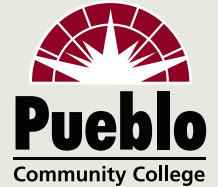




# Medical Assistant program at PCC



**Apply for apprenticeship today!**

Real-world experience is invaluable – especially if you are compensated for that experience. **That's what apprenticeships are all about!**

## Benefits to Students

- Get invaluable hands-on experience
- Receive dedicated mentorship throughout your apprenticeship
- Transition from education to experience
- Immediate marketability of skills and experience

## About the Program

Today's medical assistant job market is more competitive than ever. An apprenticeship is the perfect way to transition from education to experience and make yourself immediately marketable. PCC works with regional companies to provide paid employment opportunities to build your skills and experience while you're still in school.

<b>Related Instruction (RI)</b>	<ul style="list-style-type: none"> <li>• Minimum of 600 hours of RI per year</li> <li>• Courses delivered in classroom and on-line instruction</li> </ul>
<b>On-the Job Training (OJT)</b>	<ul style="list-style-type: none"> <li>• Minimum of 2,000 hours of structured and supervised OJT</li> <li>• Mentoring from experienced professional in the field</li> </ul>
<b>Credentials</b>	<ul style="list-style-type: none"> <li>• Apprentice earns nationally-recognized credentials once demonstrating occupational identified competencies. These include a PCC medical assistant certificate, RMA certification and a U.S. Department of Labor apprenticeship certificate.</li> </ul>

## Requirements to Apply

- 18 or older
- High school diploma or equivalent
- Physically able to perform job duties
- Demonstrate interest in the job
- Able to pass a background check and drug test
- Provide copy of required immunizations including flu and COVID vaccinations
- Demonstrate motivation, ambition, and a willingness to take direction
- Demonstrate trustworthiness

## Invest in Your Future – Contact Us Today!

Contact our Medical Assistant Apprenticeship Coordinator at **719-549-3318** to schedule an appointment or email your interest to **maapprenticeship@pueblocc.edu**.

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**Equal Opportunity is the law.**

**Equal Opportunity Employment Pledge:** Pueblo Community College will not discriminate against apprenticeship applicants or apprentices based on RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX (INCLUDING PREGNANCY AND GENDER IDENTITY), SEXUAL ORIENTATION, GENETIC INFORMATION, OR BECAUSE THEY ARE AN INDIVIDUAL WITH A DISABILITY OR A PERSON 40 YEARS OLD OR OLDER. Pueblo Community College will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under Title 29 of the Code of Federal Regulations, part 30.



## 1. Contact the Medical Assistant Apprenticeship Coordinator

- Fill out a Medical Assistant Apprenticeship interest form, located on [PCC's Apprenticeship Programs page](https://www.pueblocc.edu/programs/apprenticeship) at <https://www.pueblocc.edu/programs/apprenticeship>, or send an email to the MA Apprenticeship Coordinator at [maapprenticeship@pueblocc.edu](mailto:maapprenticeship@pueblocc.edu).
- Be sure to ask the coordinator how to apply for additional funding opportunities available through the Pueblo Workforce Center Apprentice Assistance Program.

## 2. Apply to the Medical Assistant Apprenticeship Program

- After completing step 1, click on the MA Apprenticeship [application link](https://pueblocc.formstack.com/forms/aps_02) at [https://pueblocc.formstack.com/forms/aps\\_02](https://pueblocc.formstack.com/forms/aps_02).

## 3. Get Connected

- Log in to the myPCC Portal and explore the available information you can access.
- Download the FREE PCC app for quick access to college information and email. Available in Google Play and the App Store.

## 4. See an Academic Advisor

- New, re-admit, and pre-health students should see an academic advisor in the Go!Zone.
- Log in to Navigate, located on the myPCC Portal, to schedule an advising appointment.

## 5. Register for classes and complete your online New Student Orientation (NSO)

- Log in to Navigate, located on the myPCC Portal, to schedule your classes.
- Check your student email for the NSO link. Complete the survey at the end of the orientation to get your welcome gift.
- Adding and dropping classes is your responsibility, so be aware of deadlines.