# VA Student Chapters 30/31/35/1606 Information

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>

## The Veterans Administration (VA) requires that you notify them for any change in your enrollment:

* Notify the VA desk when you **register** for classes.
* Notify the VA desk if you **add** or **drop** classes from your original schedule.
* Notify the VA if your **enrollment status changes**.
* Notify the VA desk if you want your credits **certified** to the VA.
* Notify the VA desk if you change **the degree** you are pursuing.

It is your responsibility to contact Academic Advising to make certain your courses are applicable to the program you are pursuing. You may also reach a Pueblo Community College (PCC) Veterans Affairs Certifying Official at 719-549-3013 or [veterans.pcc@pueblocc.edu.](mailto:veterans.pcc@pueblocc.edu)

## Failure to notify may result in a delay with certification to the VA.

**The VA and PCC may need to contact you regarding benefits. Notify the VA and PCC when your contact information changes:**

* Notify the VA Desk and PCC when any of the following has changed:
  + Current mailing address
  + Student email address\*

\*Due to the privacy act, your student email will be the only form of digital communication used by PCC.

## Course Information:

1. The VA **will not pay for Online Remedial /I-GRAD courses**. **Remedial /I-GRAD courses** are courses that are under the 100 level. A **Substitution Letter** from the Department Chair must be submitted to the VA desk for any courses outside your degree plan before PCC may certify enrollment to the VA.
2. You may use your GI Bill® along with Federal Tuition Assistance concurrently. You may use Student Loans or FAFSA with VA educational benefits: FAFSA.gov, school code 914829
3. As a reminder, the school’s VA desk only certifies your classes to the VA in St. Louis. **PCC does not control any money or make payments to the student or to the school.**

## Chapters 30, 31, 35 and 1606 students. Please read and check all boxes:

I have read and understand this document.

I understand that I will only be certified for courses that are required and listed on my current student educational plan. I will notify the Veteran’s Certifying Official immediately of any changes in my courses and/or in unit load are made.

I understand that it is my responsibility to contact the VA if my enrollment status changes.

I understand that it is my responsibility to make sure the VA and PCC have my current contact information.

I understand that any funds I receive from the Veterans Administration are to be used to pay any outstanding balance, not covered by financial aid or other funding sources, owed to Pueblo Community College.

I understand that if I am unable to pay the balance in full by the tuition due date, I am responsible for setting up a Payment Plan and signing a Promissory Note with PCC’s Cashier Office. Failure to pay any outstanding balance may prevent my future registration and the release of my transcripts. Non-payment could also result in the addition of collection fees, attorney fees, interest, and other costs to my account.

Student’s Signature: Date:

# VA Student Chapter 33 Information

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>

## The VA requires that you notify them for any change in your enrollment:

* + - Notify the VA desk when you **register** for classes.
    - Notify the VA desk if you **add** or **drop** classes from your original schedule.
    - Notify the VA if your enrollment status changes.
    - Notify the VA desk if you want your credits certified to the VA.
    - Notify the VA desk if you change the degree you are pursuing.
    - Notify the VA desk of any outside funds designated for the “sole purpose” of Tuition and Fees. Failure to do so may result in an overpayment to the student.

It is your responsibility to contact Academic Advising to make certain your courses are applicable to the program you are pursuing. You may reach this office at 719-549-3013 or [veterans.pcc@pueblocc.edu.](mailto:veterans.pcc@pueblocc.edu)

## Failure to notify may result in a delay with certification to the VA.

**The VA and PCC may need to contact you regarding benefits. Notify the VA and PCC when your contact information changes:**

* + - Notify the VA Desk and PCC when any of the following has changed:
      * Current mailing address
      * Student email address\*

\*Due to the privacy act, your student email will be the only form of digital communication used by PCC.

## Course and Tuition Information:

1. The VA **will not pay for Online Remedial /I-GRAD courses**. **Remedial /I-GRAD courses** are courses that are under the 100 level. A **Substitution Letter** from the Department Chair must be submitted to the VA desk for any courses outside your degree plan before PCC may certify enrollment to the VA.
2. **Zero tuition and fees** will be reported before add/drop Census period to expedite *book stipend*. Your BAH will be paid out retroactive to the start of class (beginning the month after classes start). *Tuition and fees* will be reported after the add/drop period Census. Your Financial Aid and/or Student Loans **may be held** by the school until VA pays out for tuition and fees.
3. All added or dropped classes will not be processed until after the add/drop period of every semester (Census date). If classes are dropped, withdrawn from, or you stop attending or participating, and the VA has paid the school, you will responsible for any debt owed to the VA or school. As a Post 9/11 student, you will be sent an overpayment letter from the VA for BAH and book stipend. (You are responsible for this debt).
4. You may use your GI Bill® along with Federal Tuition Assistance concurrently. You may use Student Loans or FAFSA with VA educational benefits: FAFSA.gov, school code 914829.
5. To become eligible for BAH, you must maintain more than half-time enrollment throughout the entire semester. The VA will prorate BAH based on the amount of credits you are enrolled in. Be aware that the use of scholarships and enrollment in internship programs may affect the payment of benefits. It is your responsibility to contact the Veteran Services Office if either of these situations apply to you.
6. As a reminder, PCC’s VA desk only certifies your classes to the VA in St. Louis.
7. PCC does not control any money or make payments to the student or to the school.

## Chapter 33 students. Please read all statements:

I have read and understand this document.

I understand that I will only be certified for courses that are required and listed on my current student educational plan. I will notify the Veteran’s Certifying Official immediately of any changes in my courses and/or in unit load are made.

I understand that it is my responsibility to contact the VA if my enrollment status changes.

I understand that it is my responsibility to make sure the VA and PCC have my current contact information.

I understand that if I am unable to pay the balance in full by the tuition due date, I am responsible for setting up a Payment Plan and signing a Promissory Note with PCC’s Cashier Office. Failure to pay any outstanding balance may prevent my future registration and the release of my transcripts. Non-payment could also result in the addition of collection fees, attorney fees, interest, and other costs to my account.

Student’s Signature: Date:

**If initially applying for VA Educational Benefits, please be sure to capture the confirmation number after you electronically submit your VONAPP to the VA. This will be helpful when following up with the VA regarding questions of their receipt of VS-Form 22-1990.**

## Colorado Opportunity Fund (COF)

The Colorado Opportunity Fund (COF) provides a tuition stipend for eligible students. In order to receive the stipend, students must create a COF account and authorize the use of it.

By signing below, you allow Pueblo Community College to create a COF account and authorize it on your behalf, if eligible. By not signing, you will need to complete the COF process independently in order to receive the reduced tuition rate:

Printed Name:

Student’s Signature: Date:

# Veteran Information Sheet

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>

## To Assist the VA in paying you correctly, you must notify your school’s Veteran Certifying Official when there is any change in your enrollment:

* + - Notify the VA desk when you **register** for classes.
    - Notify the VA desk if you **add** or **drop** classes from your original schedule.
    - Notify the VA if your enrollment status changes.
    - Notify the VA desk if you want your credits certified to the VA.
    - Notify the VA desk if you change the degree you are pursuing.

Generally the VA cannot pay for:

* + - * Courses you do not attend
      * Courses from which you withdrew
      * Courses not in your degree program

## You are responsible for ALL debts resulting from reductions or termination of your enrollment even if the payment was submitted directly to the school on your behalf.

If you have questions about the late payment, changing an address, or changing direct deposit information, contact the VA via:

* + - * The internet: **GI Bill® Website** click on “Question and Answers” on left side of screen. You can send a message using “Ask a Question”.
      * Telephone by calling toll free at **1-888-GI-BILL®-1 (1-888-442-4551).**

## Postal Mail- Dept. of Veteran Affairs St Lois Regional Office ● P.O. Box 66830 ● St Louis, MO 63166-6830

**For new applications:** Mail application to VA address above or complete it on line at the GI Bill® website using VONAPP **(Please make a copy for PCC’s Certifying Official before you submit the application online.).**

## Pueblo Community College Contact Information Certifying Officials:

After you are enrolled in classes:

1. Verify your classes fit on your Degree Check;
2. Authorize your COF;
3. Submit Military Benefit Tab.

Laura D. Lucero, Admission Coordinator

Student Center, Room 265

900 West Orman Avenue Pueblo, CO 81004

Telephone: (719) 549-3014

Fax: (719)549-3290

Work-study Desk: (719) 549-3013