**Prior Learning Assessment Credit**

Prior Learning Assessment Credit (PLA) allows the student to demonstrate competence that is equivalent to learning achieved in a course offered by the college. The student must be admitted to Pueblo Community College and have declared a program of study. The PLA credit must apply to the declared program of study.

For additional information, go to <http://www.pueblocc.edu/Prior-Learning-Assessment/>

Please print the form out to complete and submit it to the Admissions and Records Office in person or by fax or email.

**To be completed by the student:**

First Name: Middle: Last Name:

Student ID #: Phone #:

Program of Study:

Please initial each statement below after reading them.

 I understand that my student email account is the official means of communication for PCC. I am responsible for checking my email account through the myPCC Portal for updates.

 I understand that I must earn at least 25% of my degree or certificate through Pueblo Community College coursework. PLA credit does not count towards the 25%.

 I understand that all costs must be paid to the Cashier’s Office prior to submitting a portfolio, or taking a challenge test. Costs, as outlined on the PLA Worksheet, are ***non-refundable***. Receipt must be attached.

 All components of my portfolio, and/or the challenge exam, must be completed and submitted to subject-matter expert no later than six (6) weeks prior to the end of the semester for which I would like the credit applied.

 If I pass the evaluation, a grade of “PLA” will appear on my transcript.

 I understand, in the event I decide to transfer to a 4-year university, it is my responsibility to check with the university to determine if the PLA credit will be accepted.

**I hereby certify that to the best of my knowledge the information furnished and attachments are true and complete. I understand that if found to be otherwise, it may be sufficient cause for rejection and/or dismissal.**

Student Signature: Date:

**PLA Worksheet**

First Name: Last Name: S #:

| **PLA Credit Matrix** | **PLA Method** | **Cost** |
| --- | --- | --- |
| Apprenticeship | PLOC | No cost. |
| Industry Certifications | PLIC | No cost. |
| License | PLPL | No cost. |
| Portfolio Assessment | PLPORT | $65/credit |
| Non-Regionally Accredited School | SHATRNS | No Cost. |
| Challenge Exam | SHACRSE | $45/credit |

**To be completed by faculty expert or department chair:**

Specific course designated below.

Course Title Credits PLA Method Pass/Fail Cost

Course Title Credits PLA Method Pass/Fail Cost

Course Title Credits PLA Method Pass/Fail Cost

Course Title Credits PLA Method Pass/Fail Cost

Faculty Expert Signature: Date:

Department Chair Signature: Date:

**Admissions & Records Use Only**

**Paid:**   **Credits Posted:**   **Date changed:**   **Initials:**