**Mentor Agreement**

A mentor needs to understand the commitment in the mentoring relationship so that he/she can fulfill the obligations of the mentoring arrangement. This Mentoring Agreement documents these responsibilities and emphasizes the concepts of being involved, proactive, and supportive of the mentee and helping the mentee evaluate his or her strengths and weaknesses as a professional educator.

Therefore, I agree to enter into a formal relationship with , and will meet the number of hours and help the mentee complete the necessary activities to fulfill the requirements set forth in Pueblo Community College’s Mentor Guidelines.

**Mentor’s signature:**  **Date:**

Mentoring agreement hours for faculty and instructors must meet the state requirements for Vocational Education credentials. Therefore, mentors and mentees must decide upon the number of mentoring contact hours for this agreement within the first month of the mentee's teaching contract. The mentor must send this information to the designated committee member once the decision is made.

Should situations arise that might interfere with completing this agreement, please immediately notify a member of the Mentoring Committee or the designated committee member.

Please return this mentoring agreement to the Chair of the Mentoring Committee. Tracking forms must be submitted within 30 days of completion.