



2020 Biennial Report

Drug-Free Schools and Community Act

December 1, 2020

Pueblo Community College

Drug Free Schools and Community Act
Biennial Review 2020
AY 2018 – 2019 and AY 2019-2020

Chief Student Services Officer
Division of Student Services
12.1.2020

Dr. Heather Speed, Chief Student Services Officer

Vernon J. James, Dean of Students

William Brown, Chief of Police

President's Review and Approval:

The PCC 2020 Drug-Free Schools and Communities Act Biennial Review has been reviewed and approved for release and posting to the PCC website.

_____, President _____ Date
Dr. Patty Erjavec

Introduction/Overview

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Abbreviations:

AA – Alcohol Anonymous
AOD - Alcohol and Other Drugs
AOI - Areas of Interests
AQIP – Academic Quality Improvement Program
ASR – Annual Security Report
BIT – Behavior Intervention Team
BP - Board Policy
CCCS – Colorado Community College System
CE - Concurrent Enrollment
CEMT – College Emergency Management Team
CQI – Continuous Quality Improvement
CSEAP – State Employee Assistance Program
CSSO - Chief Student Services Officer
DAAPP - Drug and Alcohol Abuse Prevention Program
DFSCA – Drug Free School and Communities Act
DOE – Department of Education
FAFSA – Free Application for Federal Student Aid
FB - Facebook
FSA – Federal Student Aid
IHE – Institution of Higher Education
IR - Institutional Research
N/A to PCC - Not Applicable at PCC
NSO – New Student Orientation
PCC - Pueblo Community College (all branch campuses and sites included)
PCCPD – Pueblo Community College Police Department
SP - System Policy
VAWA – Violence against Women’s Act

Executive Summary

Introduction/Overview:

PCC is located in Pueblo, Colorado and serves students on our Pueblo, Fremont and Southwest campuses. The Pueblo campus, the main campus provides oversight of all college operational functions; eight buildings on 33 acres where over 5,000 students attend classes working towards degrees or certificates. The campus is wireless and has up-to-date technology in classrooms, laboratories, and extensive student support services geared towards academic excellence. The extensive degree and certificate offerings can be located in the Degree and Certificate Programs section that leads towards a career in business and industry or transfer to a four-year university. Additionally, PCC has been approved to offer six Bachelor degrees. The Fremont Campus, located in Cañon City, Colorado, provides educational programs and services to the citizens of Fremont and Custer Counties. The PCC Southwest Sites in Durango and Bayfield and the PCC Southwest Campus in Mancos, Colorado provides educational programs and services to the citizens of those cities and of Archuleta, Dolores, La Plata, Montezuma, and San Juan Counties in the southwest corner of Colorado.

We have also continued to add to the services and outreach through the Downtown Studio located in Pueblo's Downtown district to fulfill its mission and support our community. This site provides assistance with the admissions process, Financial Aid, placement testing, scholarships, and individual barriers to enrollment, and is an integral part of all student outreach campaigns. The site is staffed by PCC's knowledgeable Customer Solutions Center Staff, and is PCC's one-stop-shop Call Center and LiveChat response team.

PCC understands the Drug Free Schools and Communities Act (DFSCA) compliance requirements to receive federal funds. PCC is required to verify its compliance and has adopted and implemented prevention guidelines for the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees.

In order to be in compliance, PCC must:

Have written policies on use and abuse of alcohol and other drugs on college campuses.

- Develop methods for the annual distribution of the policies to all its students, staff, and faculty members.
- Prepare the biennial review on the effectiveness of its alcohol and drug (AOD) programs and the consistency of authorized and required policies.
- Maintain Biennial Reviews for inspection by the U.S. Department of Education (DOE).

Background of Drug-Free Schools and Communities Act:

In order to fulfill compliance, the 2020 Biennial Review of PCCs alcohol and other drug related policies and programs for the 2018-19 and 2019-2020. The objectives of the review as identified by the U.S.

Department of Education included:

- Determining the effectiveness of the College's AOD programs.
- Implementing needed changes to alcohol and other drug programs.
- Ensuring the disciplinary sanctions for violating standards of conduct are enforced consistently by all college employees and students.

The Office of the Chief Student Services Officer, in cooperation with the Dean of Students Office, and the Chief of Police at PCC is required to provide a signed statement certifying the Biennial Review and acknowledging awareness of the recommendations within the report. The President of the College, the Chief Student Services Officer, the Dean of Students, and the Chief of Police have signed and affirmed the 2020 report. Biennial Reports are maintained in the Chief Student Services Office located on the Pueblo Campus, Student Center, Room 261 and on the [website](#).

Why PCC is conducting a Biennial Review?

PCC upholds the Drug Free Schools and Campus Act by complying with and understanding the U.S. Department of Education's mandate for a Biennial Review. In keeping with this mandate, PCC has been committed to continual improvement of processes, programs, and notifications that inform the college community about the Alcohol and Drug use and the policies that govern the college's response within the campus community. Prior to the inception of the biennial review and even before this mandate, the College has notified PCC students and staff through emails, postcards and/or other mailings each semester on where to find drug and alcohol policies and procedures, and the location of Clery Act Reports. The College is committed to this process and understands the value of informing the college community of the need to maintain a zero tolerance drug and alcohol free college.

Time Frame of the Biennial Review Covers:

- Academic years 2018-2019 and 2019-2020

Biennial Review Process:

The following departments participated in the biennial review:

- Chief Student Services Officer
- Dean of Students
- Chief of Police, PCC Police Department
- Health Clinic
- Chief Human Resources Officer

In February of each even numbered year, the Chief Student Services Officer's Administrative Assistant assembles the Biennial Review Team. The Team is dedicated to:

1. Assure the College has conducted a statistical review of all of the elements of the College DAAPP.
2. Determine which elements of the program have demonstrated a positive result and which elements need either to be improved or revised.
3. Document the results of the review.

The Biennial Review Team will complete and publish the results of the statistical review and the College review, identifying the accomplishments (elements that demonstrated positive results) and recommendations for improvement (elements that need improvement or revision). The report also includes recommendations for any new elements that the College wishes to include in the DAAPP for the next two years.

PCC, like other universities and colleges in the U.S., believes in assisting students with awareness programs, educational programs, and counseling services that will have a direct effect on a student's understanding of the College's policies, awareness, and intervention programs. Each Biennial review will begin at the beginning of the due year and be completed at the end of each spring semester.

Where the Biennial Review Report is kept on Campus:

A copy of the Biennial Report is maintained in the Chief Student Services Office and on the College's [website](#).

How to Request/Receive current and past Biennial Report(s):

Biennial Reports are maintained in the Chief Student Services Office located on the Pueblo Campus, Student Center, Room 261 and on the [website](#).

How long Biennial Review Reports are kept:

- PCC will retain copies of the Biennial Review for seven (7) years in the aforementioned locations.

Annual Policy Notification Processes:

Primary methods utilized to distribute policy to Students

Dates/times policy is distributed:

PCC annually notifies students and staff of the PCC Drug and Alcohol Abuse Prevention Program (DAAPP).

The following timetable articulates the notification methods in place to inform both students and staff on PCC alcohol and drug policies:

All notifications are transmitted via email addresses issued by the College.

<p>FIRST DISTRIBUTION: All students and employees receive a copy of the PCC DAAPP by October 1 of each year.</p> <p>SECOND DISTRIBUTION: All students new to the College after October 1 and all new employees who begin working at the College after October 1 receive a copy of the PCC DAAPP on or before February 1. This distribution is for new students who begin their enrollment during the spring semester each year.</p> <p>THIRD DISTRIBUTION: All students new to the College after February 1 and all new student employees, and College employees who begin working at the College after February 1 receive a copy of the PCC DAAPP on or before June 15 of each year. This distribution includes new students who begin their enrollment during the summer enrollment each year.</p>	<p>October 1 of each year.</p> <p>All new employees who begin working at the College after October 1 will receive a copy of the PCC DAAPP on or before February 1.</p> <p>All new student employees and College employees who begin working at the College after February 1 receive a copy of the PCC DAAPP on or before June 15 of each year.</p>
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Methods of Distribution used:

The PCC DAAPP is formatted as a PDF and ADA compliant document and sent to students and employees via College assigned email addresses.

- Upon acceptance and enrollment at PCC, students are assigned a college student email address.
- New employees are assigned a College employee e-mail address.

NOTE: At PCC, email is the official means of communication.

In order to assure PCC's Policy is in compliance; PCC prints a limited number of copies of the PCC DAAPP and has copies available for inspection in the PCC Human Resources Office and in the Office of the Chief Student Services Officer. Additional copies will be printed as needed.

For college employees, the College maintains a copy of the PCC DAAPP on the Campus Police Department tab on the PCC [website](#). In addition, the College informs those visiting the College's website that a hard copy of the PCC DAAPP may be requested by contacting the PCC Human Resources office. Copies may either be hand delivered or mailed to those requesting a copy.

For students, the College places the PCC DAAPP on the Student Life section of the PCC [website](#). In addition to this copy, the College informs those visiting the site that they may request a copy of the PCC DAAPP by contacting the Office of the Chief Student Services Officer. Copies may either be hand delivered or mailed to those requesting a copy.

How Students get DAAPP information:

PCC sends notification to all students electronically a copy of the College's DAAPP. The Student Code of Conduct serves as the primary method students are informed about the expectations and PCC standards of conduct. The [Student Handbook](#) contains the PCC DAAPP Policy, and Clery protocols, (by email each semester) sent to all students, staff, and faculty. PCC is committed to this practice since the inception of the Clery Act. The email summarizes where to find existing policies and procedures, on drugs and alcohol, notify all on the location of Clery Act information, and provide additional information regarding drugs and alcohol awareness. In addition to the [Student Handbook](#), students are required, by their specific area of study, to follow drug and alcohol handbooks within their departments. Students in specialized programs are made aware of additional programs requirements during the application process for acceptance into specialized programs.

PCC through its New Student Orientations (NSO) program is committed to annually informing students about expected student conduct and community expectations. The Health Clinic located in the Medical Technology Building, Room 118, on the Pueblo Campus sponsors numerous programs and events throughout the year related to alcohol and drug awareness.

Any areas underlined is a hyperlink which will direct you to a website.

The Student Code of Conduct within the Student Handbook sets the standards of conduct expected of students. College employees adhere to the State Board for Community Colleges and Occupational Education [BP 3-24](#), Drug-Free Workplace Policy (see [Student Handbook](#)). The following are descriptors of the standard of conduct from the PCC Student Code of Conduct located in the [Student Handbook](#).

- i. Standards of conduct.
- ii. PCC will annually distribute the DAAPP information to all students and College employees.
- iii. Legal sanctions for unlawful possession or distribution of illegal drugs and alcohol.

Content of Policies: Refer to Appendix.

How Students are notified of policy after first Distribution:

After the first distribution on October 1, all students who are new to the College will receive notification through a second and third distribution method. All new students, student employees, and employees who begin enrollment or employment at the College after February 1 will receive a copy via email of the PCC DAAPP on or before June 15 of each year. This distribution is for new students who begin their enrollment during the summer term of each year. The College will notify students at the start of each semester. Additionally, students enrolled in on-line classes will also receive an email to their email address on file.

How data is collected and Assessed:

At the beginning of June, the Biennial Report Team is assigned specific tasks, i.e. SWOT, calendaring, assessing/updating policy, etc. The team gathers data on alcohol and drug educational activities, statistical data, required updates, and other information via email, in person, or within departmental divisions. Each associate on campus who has ongoing awareness, educational, and counseling (AOD) programs are asked to review data and to report it to the Biennial Report Team. Compiled data will be assessed by the Institutional Research (IR) Office for accuracy and return it to the Biennial Report Team. IR uses national recognized tools in assessment. IR sends a survey at each campus to collect data on drug and alcohol use/abuse on campus. PCC uses an assessment plan matrix to assess impact/effectiveness of some of its DAAPP program outcomes. The data are prepared into the Biennial Review Report by the Chief Student Services Officer and reviewed by the Biennial Review Team. The report is forwarded to and approved by the President of the College.

Annual Policy Notification Processes:

Primary methods utilized to distribute to Employees

Description of which Employees get Policy:

The PCC Drug Free Workplace documents are available on the [HR Webpage](#). This information is also posted on the [PCC Career Opportunities website](#) and accessible to potential applicants. The information includes an acknowledgement form each employee is required to sign upon hire, the responsibilities of the employee, and the consequences for failure to abide by terms and conditions of the Drug Free Workplace. Additionally, it includes the PCC Drug Awareness Program information defining the roles and responsibilities, hazards, and resources available to employees. A copy of the Drug Free Workplace Act of 1988 is also included in each newly hired employee's packet.

Dates/times Policy is Distributed:

Upon hire, every PCC employee and volunteer is given a Drug Free Workplace Acknowledgement Form for signature indicating they understand and will abide by the terms of the Drug Free Workplace Statement. They also receive a copy of the Colorado Community College and Occupational Education System Board Policy regarding The College's commitment to a drug free workplace. In addition to the electronic website on Drug Free Workplace policies, a copy of the program is accessible to all current and prospective employees. The Human Resources Office makes available a printed copy upon request. PCC annually distributes a copy of the PCC Drug and Alcohol Abuse Prevention Program (DAAPP).

How all Employees/Volunteers get the DAAPP or Request a Copy:

Every employee and volunteer upon hire is given a Drug Free Workplace Acknowledgement Form for signature indicating they understand and will abide by the terms of the Drug Free Workplace Statement. They also receive a copy of the Colorado Community College and Occupational Education System Board Policy regarding a drug free workplace. In addition to the electronic website copy of the program, accessible to all employees and prospective employees, Human Resources makes available a printed copy upon request.

All Methods and Additional Methods of Distribution Used:

The notices and distribution for employees are similar as for students.

Alcohol or Drug (AOD) Prevalence Rate, Incident Rate Needs

Assessment and Trend Data

Drug related incidents and fatality violations observed/reported from the academic years 2018-2019 and 2019-2020 (Fall 2018 through Summer 2020).

During this reporting period, no fatalities have been noted or reported at PCC.

Drug Related Incidents/Fatality Violations

ALLEGATION	TERM	CASES	RESULT OF INVESTIGATIONS					
			CASE DISMISSED	NOT RESPONSIBLE	RESPONSIBLE	Warning	Probation	Suspension
ALCOHOL	FALL 2018	1	0	0	1	1	0	0
	SPRING 2019	0	0	0	0	0	0	0
	SUMMER 2019	6	0	0	6	6	0	0
	FALL 2019	4	0	0	4	3	1	0
	SPRING 2020	0	0	0	0	0	0	0
	Summer 2020							
TOTALS – ALCOHOL		11	0	0	11	10	1	0
MARIJUANA	FALL 2018	0	0	0	0	0	0	0
	SPRING 2019	0	0	0	0	0	0	0
	SUMMER 2019	0	0	0	0	0	0	0
	FALL 2019	2	0	0	2	2	0	0
	SPRING 2020	1	0	0	1	1	0	0
	Summer 2020	0	0	0	0	0	0	0
TOTALS - MARIJUANA		3	0	0	3	3		
OTHER DRUGS	FALL 2018	0	0	0	0	0	0	0
	SPRING 2019	0	0	0	0	0	0	0
	SUMMER 2019	0	0	0	0	0	0	0
	FALL 2019	0	0	0	0	0	0	0
	SPRING 2020	0	0	0	0	0	0	0
	Summer 2020	0	0	0	0	0	0	0
TOTALS – OTHER DRUGS		0	0	0	0	0	0	0

* Student dropped classes before case could be investigated

** Person reported was not a student, had not enrolled in any classes

Source: Maxient database report - 5.19.2020

Any areas underlined is a hyperlink which will direct you to a website.

Alcohol and Other Drug Related Ambulance Transports:

PCC did not have any emergency room visits related to drug or alcohol related incidents. However, should the necessity arise to transport staff or students on alcohol or drug related abuse, all transports will be by ambulance.

Medical Transports To Hospital	Number of People
Students – 2018-2019	0
Staff – 2018-2019	0
Students – 2019-2020	0
Staff – 2019-2020	0

Trends:

One trend with continual impact in Colorado is the legal use of medical and recreational marijuana with the passing of Amendment 64. The possession and use of marijuana is no longer a crime in the state of Colorado, the possession and use of marijuana does remain illegal under federal law, i.e. The Controlled Substance Act and the Drug Free Schools and Communities Act and PCC recognizes and adheres to these federal laws. After Amendment 64 passed, there has been an increase in the reported cases of marijuana use and/or possession on campus. In response, each semester the College sends a notice to students regarding marijuana use and that it is not allowed on campus. ([See Colorado Amendment 64 and FAQ in appendices](#)).

Based on the review of data presented in the alcohol and other drug related incidents on page 12 and the narrative of the incidents outlined on pages 19 - 21, there were no substantive connections/trends that would warrant additional action that PCC will take to address specific concerns. The number of alcohol and other drug related incidents still remain extremely low in comparison to the total students enrolled at PCC.

Biennial Surveys:

Based on the review of the data that PCC's Office of Institution Research collected and presented, below are general findings when comparing the fall 2020-survey results and the fall 2018 results below. Please refer to these documents that were prepared and provided by PCC's Office of Institutions Research to better understand the survey results. Please contact the Dean of Students Office at 719.549.3080 for a copy of the following documents: PCC Drug & Alcohol, Fall 2020 Report and PCC Drug and Alcohol Survey Comparative Results for Fall 2020 & Fall 2018.

- The number of participants in the 2020 survey (102) were approximately one third of the 2018 numbers (288) probably due to the late start in collecting survey data and the resulting shortened response window and fewer reminders along with possible effects of the Coronavirus pandemic. The late start was due to staff turnover in the institutional research department and the resulting learning curve and workload of the replacements. Alcohol usage data was fairly consistent year over year suggesting the

results were not affected significantly. However, the smaller the sample size the lesser the probable statistical accuracy of the results.

- The most commonly consumed substances are alcohol, at 42 percent, and marijuana, at 13 percent. The use of Marijuana appears to have decreased from 2018 to 2020.
- The percentage of students reporting having ever used any of the substances is down in 2020 compared to 2018 across all substances.
- Twenty Nine percent of students reported never having consumed alcohol in 2020, compared to 22 percent in 2018.
- Current drinkers report drinking an average of five (5) days per month. Current marijuana users report an average frequency of consumption 15 days per month.
- About one-third of current drinkers report occasional binge drinking, or consuming more than five alcoholic beverages in one sitting.
- Most students believe only a small number of their student peers participate in binge or underage drinking.

While the data and observations presented from the fall 2020 survey results are positive/encouraging for positive student choice, it is pertinent to highlight these caveats to the data and observations on the survey results for fall 2020 and the comparison to the fall 2018 survey results:

- It is important to note the significantly lower response rate in fall 2020 compared to the response rate in fall 2018; based on the lower response rate, there is a higher possibility that the data does not accurately/fully represent the student body.
- It is also important to acknowledge the setting of when this survey was administered as the world and PCC continue to navigate the COVID-19 pandemic since March 13, 2020 and continuing through the fall 2020 semester with an unknown timeframe of when the world and PCC will return to some semblance of normalcy post COVID-19 pandemic.

Alcohol or Drug (AOD) Policy, Enforcement and Compliance Inventory and Related Outcomes/Data

Students, Staff, & Faculty: Policy Related to Alcohol & other Drug Use Amnesty Responsible Action Protocol Policies

Although PCC has very low numbers of students with alleged alcohol and drug violations and is a non-residential campus, we value the importance of safety amongst our campus community and created an amnesty policy that was implemented in the 2019-2020 academic year and can be found in the [Student Handbook](#).

To encourage students to seek medical assistance for themselves and/or others in the event of life threatening circumstances from alcohol and/or other drugs and in the spirit of the Colorado revised statute 18-13-122 (listed below), students may be eligible (in the student conduct process) for medical amnesty if they proactively call 911 and/or Public Safety for help. The primary PCC administrator responsible for student conduct concerns (or their designee) may grant medical amnesty for the reporting student and/or student impacted by life threatening circumstances (from alcohol and/or drugs) may not be subject to disciplinary sanctions but may have educational sanctions in the student conduct process.

Colorado revised statute 18-13-122:

(7) (a) An underage person is immune from arrest and prosecution under this section if he or she establishes the following:

- (I) The underage person called 911 and reported in good faith that another underage person was in need of medical assistance due to alcohol or marijuana consumption;
- (II) The underage person who called 911 provided his or her name to the 911 operator;
- (III) The underage person was the first person to make the 911 report; and
- (IV) The underage person who made the 911 call remained on the scene with the underage person in need of medical assistance until assistance arrived and cooperated with medical assistance or law enforcement personnel on the scene.

(b) The immunity described in paragraph (a) of this subsection (7) also extends to the underage person who was in need of medical assistance due to alcohol or marijuana consumption if the conditions of said paragraph (a) are satisfied.

Athletic Department Alcohol and Drug Use Policy:

PCC does not have an Athletics Department nor sponsors/supports athletics sports, thus, no policies applicable to team sport and alcohol/drug testing is required.

Employee Assistance Program Referral Policy:

Staff Program:

PCC provides staff and faculty the Colorado State Employee Assistance Program (CSEAP) which assists employees in assessment, referral, and acquiring short term counseling service.

PCC Behavioral Intervention Team (BIT):

Students who find themselves in violation of drug and alcohol policies may be referred by the Dean of Students Office to the Behavioral Intervention Team (BIT). The BIT, a cross-representation of constituents, reviews student cases and refers students, when appropriate, to external referral agencies for intervention assistance. The [PCC Health Clinic](#) also provides limited services to students and staff experiencing drug and alcohol problems. [Refer to the website link for details.](#)

Financial Aid Drug Convictions Policy:

This policy is found in the [2020-2021 financial student aid handbook](#). At PCC, a student is ineligible for financial aid if the student is convicted of a drug violation that took place while the student was receiving financial aid. A conviction is not counted if the offense was not during a time when the student was receiving financial aid unless the student was denied federal benefits for drug trafficking by a federal or state judge. Also, a drug or alcohol conviction reversed, set aside, or removed from the student's record does not count against the student, neither does one received when the student was a juvenile, unless the student was tried as an adult. The chart below illustrates the period of ineligibility for FSA funds, depending on whether the conviction was for sale or possession, and whether the student had previous offenses. (A conviction for sale of drugs includes convictions for conspiring to sell drugs.)

Periods of Financial Aid Ineligibility

	Possession of Illegal Drugs	Sale of Illegal Drugs
1st Offense	1 year from date of conviction	2 years from date of conviction
2nd Offense	2 years from date of conviction	Indefinite period
3+ Offenses	Indefinite period	

When a current student is convicted of both possessing and selling illegal drugs, and the periods of ineligibility are different, the long period of ineligibility prevails. The College will provide each student, who becomes ineligible for FSA funds, due to a drug conviction, a written notice of their eligibility loss and the directions on how a student's Financial Student Aid eligible can be restored.

A student regains eligibility the day after the period of ineligibility expires (i.e., for a 1st or 2nd offense); or when the student successfully completes a qualified drug rehabilitation program that includes passing two unannounced drug tests provided by the rehabilitation program. Any future drug or alcohol conviction will make the student ineligible again.

Students denied eligibility for an indefinite period can regain eligibility after completing any of the following options:

1. Successfully completing a rehabilitation program, as described below, which includes passing two unannounced drug tests from such a program;
2. Having the conviction reversed, set aside, or removed from the student's record so that fewer than two convictions for sale or three convictions for possession are maintained on the student's record; or
3. Successfully completing two unannounced drug tests, which are part of a rehab program (the student does not need to complete the rest of the program).

In such cases, the nature and dates of the remaining convictions will determine when the student regains eligibility. It is the student's responsibility to certify and provide documentation they have successfully completed the rehabilitation program. When a student responds to a drug or alcohol conviction question on the FAFSA, the student is not required to confirm the reported information unless there is conflicting information.

When a student regains eligibility during any financial aid award year, the student may become eligible for the Pell Grant, TEACH, or Campus-Based aid for the current payment period and eligible for the Direct Loans for the period of enrollment.

Alcohol/Drugs use in the Classroom:

Students suspected of using drugs in the classroom will be reported by observing the individual (i.e. faculty, staff, and students). The report form is accessible on the PCC Portal and at the bottom the [PCC website](#) at the "Report a Concern or Incident" under "Quick Links."

Alcohol Poisoning/Drunk Students:

A student placing themselves and others at risk is in violation of the Student Code of Conduct (conduct that is detrimental to the College or the safety of self and/or others). A student found to be incapacitated due to alcohol poisoning will be escorted to a local medical facility by the PCC Police Department. If a student is a minor, the parents will be immediately contacted. The student may face disciplinary actions as prescribed in the PCC [Student Handbook](#).

Authority for Policy Oversight:**Administration of Policy:**

The Chief Student Services Office is responsible for the administrative planning and execution of the Biennial Review and works collaboratively with the Dean of Students Office and PCC Police inclusive of any biennial recommendations.

Monitoring of Policy:

The Chief Student Services Office works in collaboration with a cross representation of college staff to monitor and execute the policy and keep the PCC community current on policy updates. The primary offices involved include the Institutional Research group, Dean of Students, Human Resource Office, Health Clinic, and the PCC Police Department.

Discipline/Sanctioning/Adjudication of Policy:

The Chief Student Services Office through the Dean of Students is the primary PCC facilitator of the discipline, imposing sanctions, and adjudication of student cases and violations. This includes keeping records and meeting reporting requirements.

Methods used for General Enforcement:**Law Enforcement Qualifications, Authority and Working Relationships with Other Enforcement Agencies:**

Pueblo Community College maintains its own professional police. The department is staffed with experienced State-Certified peace officers who have been trained in Colorado Peace Officer Standards and Training (P.O.S.T.) procedures. PCC maintains four campuses (Pueblo, Fremont, PCC Southwest Sites (Durango and Bayfield), and PCC Southwest Campus (Mancos) located in the state of Colorado. PCC's main campus is located in the City and County of Pueblo; therefore, working closely with the Pueblo County Sheriff's Office and the Pueblo Police Department. Memorandums of Understanding are in place with both agencies for immediate mutual aid assistance. The Fremont Campus is located in Cañon City and is staffed with a State-Certified peace officer and a security guard. There is a Memorandum of Understanding with the Cañon City Police Department for mutual aid assistance. The PCC Southwest Campus and Durango Site is staffed with private security guards. Law enforcement services are also provided by the Durango Police Department for the PCC Southwest Site in Durango, the Bayfield Marshal's Office for the Bayfield Site, and the Montezuma County Sheriff's Office for the PCC Southwest Campus in Mancos.

Violations of Judicial/Discipline Policy:

PCC had minimal reported use of alcohol on campus.

*Below is a brief summary of alcohol incident in 2018:

- On-campus alcohol incident that involved a student work-study drinking a small amount wine that students were given to cook with in a culinary arts class; the student was aware of college policy and was of the legal age to possess/consume alcohol, however, the student chose to drink the small portion of wine (in a culinary arts class) that was intended only for cooking purposes; the incident was addressed and resolved by the college.

*Below are a brief summary of alcohol incidents in 2019:

- Off-campus alcohol incident on a school sponsored trip with our Trio program; the students were aware of college policies as it pertains to alcohol and other drugs, however, 6 under-aged students chose to engage in under-aged possession/consumption of alcohol; the incident was addressed and resolved by the college.
- On-campus alcohol incident that involved a student work-study attending work while under the influence of alcohol (consumed alcohol off-campus and then came to campus); the student was aware of college policy and was of the legal age to possess/consume alcohol, however, the student chose to attend work-study under the influence of alcohol; the incident was addressed and resolved by the college.
- On-campus alcohol incident that involved two students attending class while under the influence of alcohol (consumed alcohol off-campus and then came to campus); the students were aware of college policy; one student was of the legal age to possess/consume alcohol and one student was under the legal age to possess/consume alcohol, however, both students chose to attend class under the influence of alcohol; the incident was addressed and resolved by the college.
- On-campus alcohol incident that involved a student work-study attending work while under the influence of alcohol (consumed alcohol off-campus and then came to campus); the student was aware of college policy and was of the legal age to possess/consume alcohol, however, the student chose to attend work-study under the influence of alcohol; note that this was the same student (outlined in the 2nd bullet point above); the incident was addressed and resolved with elevated sanctions by college.

*PCC did not have any alcohol incidents in 2020.

PCC had minimal reported use/possession of marijuana or other drugs on campus.

*PCC did not have any marijuana or other drug incidents in 2018.

*Below is a brief summary of the marijuana incident in 2019:

- On-campus drug incident that involved two students attending class while under the influence of marijuana (smoked marijuana prior to attending class—it was undeterminable of the location of where they smoked marijuana); the students were not aware of college policy however have received college policies via the routine distribution to our students; both student were of the legal age to possess/consume marijuana in Colorado, however, marijuana remains a federal offense and prohibited to possess/use at PCC; both students chose to attend class under the influence of marijuana and were required to leave class/campus based on the safety concern in the specific course and PCC policy; the incident was addressed and resolved by the college.

*Below is a brief summary of the marijuana incident in 2020:

- On-campus drug incident that involved one student walking around in a campus building while under the influence of marijuana (smoked marijuana prior to attending being in the campus building—it was undeterminable of the location of where the student smoked marijuana); the student was aware of college policy however, however chose to be in a campus building while under the influence; the student was of the legal age to possess/consume marijuana in Colorado, however, marijuana remains a federal offense and prohibited to possess/use at PCC; the student chose to be in a campus building while under the influence of marijuana and was required to leave campus based on PCC policy; the incident was addressed and resolved by the college.

*With the exception of the marijuana incidents listed above, PCC did not have any other drug/substance related incidents from the 2018-2019 and 2019-2020 academic years.

Although the number of alcohol and marijuana incidents increased in the 2020 report, the reported incidents for alcohol and marijuana are still considered minimal comparatively to the total number of students enrollment and the previous incidents outlined in the 2018 report.

Additionally, PCC's low number of alcohol and marijuana cases suggests the success of College's efforts to better inform students of the College policies related to alcohol and marijuana possession and consumption on campus. The College acknowledges that is a low probability that alcohol and marijuana use/abuse, possession or consumption on campus occurs, however, students may engage in these policy infractions in a more conspicuous manner that is less obvious and /or faculty and staff may be more tolerant of alcohol and marijuana usage. If the latter is true, then the College will work closely with the faculty and staff to inform them of the present College rules related to alcohol, marijuana, and other drugs and the importance of reporting possible violations to create a safe campus and conduct timely investigations of these reports.

*Please refer to the data below (same as the data presented earlier in this report) that counts and categorizes students (by semester, etc.) the involved in reported violations of alcohol, marijuana, and other drug incidents.

During this reporting period, no fatalities have been noted or reported at PCC.

**Drug related incidents and fatality violations observed/reported from the academic years
2018-2019 and 2019-2020 (Fall 2018 through Summer 2020).**

Drug Related Incidents/Fatality Violations

ALLEGATION	TERM	CASES	RESULT OF INVESTIGATIONS					
			CASE DISMISSED	NOT RESPONSIBLE	RESPONSIBLE	Warning	Probation	Suspension
ALCOHOL	FALL 2018	1	0	0	1	1	0	0
	SPRING 2019	0	0	0	0	0	0	0
	SUMMER 2019	6	0	0	6	6	0	0
	FALL 2019	4	0	0	4	3	1	0
	SPRING 2020	0	0	0	0	0	0	0
	Summer 2020							
TOTALS – ALCOHOL		11	0	0	11	10	1	0
MARIJUANA	FALL 2018	0	0	0	0	0	0	0
	SPRING 2019	0	0	0	0	0	0	0
	SUMMER 2019	0	0	0	0	0	0	0
	FALL 2019	2	0	0	2	2	0	0
	SPRING 2020	1	0	0	1	1	0	0
	Summer 2020	0	0	0	0	0	0	0
TOTALS - MARIJUANA		3	0	0	3	3		
OTHER DRUGS	FALL 2018	0	0	0	0	0	0	0
	SPRING 2019	0	0	0	0	0	0	0
	SUMMER 2019	0	0	0	0	0	0	0
	FALL 2019	0	0	0	0	0	0	0
	SPRING 2020	0	0	0	0	0	0	0
	Summer 2020	0	0	0	0	0	0	0
TOTALS – OTHER DRUGS		0	0	0	0	0	0	0

Requests to Serve Alcohol:

Community individuals or groups may rent facilities on campus where alcohol may be served. No violations have resulted from these events. The PCC Conference and Event Services maintain records for events on campus that serve alcohol.

Sanctions for Drug & Alcohol Use:

Local, state, and federal laws make illegal use of drugs and alcohol serious and enforceable crimes. Convictions can lead to imprisonment, fines, and assigned community service. In order to assure fair and consistent treatment of all students or employees accused of illegal use of drugs and alcohol, the College will handle all cases which come to its attention within the guidelines of the applicable policies and procedures of the College as well complies with local, state, and federal regulations.

Sanctions may be imposed on students or employees who violated State Board or College drug and/or alcohol policies. Sanctions may include warnings, reflective essays, assignment of alcohol/other drug education (online course), other sanctions to encourage growth while holding the student accountable for their actions, suspension, or expulsion for students and, disciplinary action including termination for employees. (Refer to [Student Handbook](#) or the [System Policy 4-30](#)).

Drugs and Alcohol on Campus or as Part of any College Activity:

In compliance with the Drug-Free Schools and Communities Act Amendment of 1989 (Public Law 101-226), PCC students, staff, or faculty shall not engage in the unauthorized or unlawful manufacture, distribution, dispensation, possession, use/abuse of alcohol and/or illicit drugs on College property or as part of any College activity. Any student, staff, or faculty convicted of the unlawful manufacture, distribution, dispensation, possession, use, or abuse of illicit drugs or alcohol is subject to criminal penalties under local, state, or federal law. These penalties range in severity from a fine of \$100 up to \$8,000,000 and/or life imprisonment.

The exact penalty assessed depends upon the nature and severity of the offense. The possession and/or consumption of alcohol by a minor are addressed in the [Student Handbook](#). The College will impose penalties against students who violate the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226).

Violators will be subject to disciplinary action under student disciplinary policies. The sanctions may include, but are not limited to, warnings, reflective essays, assignment of alcohol/other drug education (online course), other sanctions to encourage growth while holding the student accountable for their actions, suspension, or expulsion from the College, termination of employment, and referral to authorities for prosecution, as appropriate. Employees are subject to corrective and/or disciplinary action including termination from employment per State Personnel Rules and Regulations.

Campus Alcohol Policy:

Persons under 21 years of age cannot legally possess or consume malt (6 percent beer), fermented malt liquor (3.2 percent beer), or vinous or spirituous liquor. The furnishing of alcoholic beverages to under-age persons is prohibited.

No person under legal drinking age or any obviously intoxicated person shall be furnished, served, or given an alcoholic beverage.

Alcohol cannot be consumed or carried in open containers on any street, sidewalk, alley, automobile, or public area. (Drug & Alcohol: [BP 3-24](#) and [Student Handbook](#).)

Student Code of Conduct – Related to Alcohol and Drugs:

- **Administration of Policy:** The Dean of Students is the primary office dedicated to enforcing and administering disciplinary action and sanctions.
- **Monitoring of Policy:** The Chief Student Services Officer, Dean of Students, PCC Police Department, and BIT are all key overseers of the policies related to alcohol and other drugs.
- **Overseer of Administating Policy:** The Chief Student Services Officer in conjunction with the President's office are the key overseers of these policies - Administrative Policies 100, 300 and 800 contain student relevant [operating protocols](#).
- **Overseer of Monitoring Policy:** The Colorado Community College System Office, the President of the College, all Academic Deans, and the Chief Student Services Officer, all have oversight of the policies in their perspective areas.
- **Overseer of Discipline Sanction and Adjudication:** The Dean of Students is the primary overseer along with all other staff, faculty, and students who report alcohol/drug violations.
- **Methods used for Enforcement:** The responsibility of administering the PCC student discipline system is delegated to the Chief Student Services Office through the Dean of Students. The Chief Student Services Officer through the Dean of Students may delegate authority to other groups or individuals for handling violations of the College Student Code of Conduct. The College attempts to resolve all cases at the lowest level possible, and all discipline related activities are monitored by a central administrative authority to ensure fairness and consistency. Therefore, all disciplinary proceedings and sanctions imposed by any designated discipline officer will be reported to the Chief Student Services Office through the Dean of Students or designee for record-keeping and documentation.

When a case is not resolved at the lowest possible level, other persons may become involved in the discipline process. The intent of College is to afford timely due process in a fair and equitable manner. The following procedures summarize the process for all disciplinary cases which are a reflection of student behavior. Included in such behaviors are allegations of Academic Dishonesty. Any member of the College community may file a complaint or charges against any student for proscribed conduct, misconduct, or violations, hereby referred to as misconduct. Charges shall be prepared in writing and submitted to the Chief Students Services Office through the Dean of Students. Any charge should be submitted as soon as possible after the event takes place. College disciplinary proceedings may be instituted against a student charged with a violation of a law if the violation occurred at the College or College-sanctioned event or was of such a nature as to impact the educational mission of the College, and a violation of the College's Student Code of Conduct.

- Proceedings under this procedure may be carried out prior to, simultaneously with, or following civil or criminal proceedings off-campus. The procedural rights afforded to students may be waived by the student. The Chief Student Services Officer or designee shall receive all allegations of student misconduct, investigate the complaints, including meeting with the student to give them the opportunity to respond to the allegations of misconduct. If the allegations of misconduct are discrimination and/or harassment based on Federal or State Civil Rights Laws, the College will investigate those incidents through the Civil Rights Grievance and Investigation Process, System President's Procedure (SP) 4-31a.
- Once the investigation is complete, either through this process or the Civil Rights Grievance and Investigation process, the Chief Student Services Officer or designee shall render a decision. The Chief Student Services Officer or designee may decide that the charges can be disposed of administratively by mutual consent of the parties involved. If an administrative resolution is not achieved, the Chief Student Services Officer or designee shall issue a decision determining whether the alleged conduct occurred; whether the conduct violated the Student Code of Conduct or other College procedures; and impose a sanction(s) as appropriate. The student shall receive written notice of the decision and be advised of their right to appeal the decision, subject to the grounds below, by filing a written appeal with the Chief Student Services Officer or designee within seven (7) days of service of the decision.

- In the event of an appeal, the Chief Student Services Officer or designee shall give written notice to the other party (e.g., if the accused student appeals, the appeal is shared with the complainant who may also wish to file a response); the Chief Student Services Officer or designee will then draft a response memorandum (also shared with all parties). All appeals and responses are forwarded to the appeals officer or committee for initial review to determine if the appeal meets the limited grounds and is timely.

Alcoholic Beverages – Sale, Serving, and Consumption:

PCC will take immediate action if any student or employee is violating a law related to the use and sale of alcohol and/or drugs. The possession, sale, and use of any illegal drug are strictly prohibited on the PCC Campus. Any violations will be immediately reported to the law enforcement entity responsible for the campus where the violation occurred. Alcohol sale, use, and possession are dictated by Colorado law and PCC Policies and Procedures. PCC will strictly enforce these laws and policies. The following applies to all students, employees, and guests of the College.

The sale of alcoholic beverages is prohibited except in designated areas, at times and dates approved by PCC Administrators and licensed by the Colorado State Department of Revenue.

- Persons under 21 years of age cannot legally possess or consume malt (6 percent beer), fermented malt liquor (3.2 percent beer), or vinous or spirituous liquor. The furnishing of alcoholic beverages to under-age persons is strictly prohibited.
- No person under legal drinking age or any obviously intoxicated person shall be furnished, served, or given an alcoholic beverage.
- Alcohol cannot be consumed or carried in open containers on any street, sidewalk, alley, automobile, or public area. Refer to the Drug & Alcohol ([BP 3-24](#)) 2020-2021 [Student Handbook](#).

Available Counseling, Treatment, and Rehabilitation Programs:

The College does not provide direct counseling, treatment or rehabilitation services on any of its campuses relating to drug and alcohol uses. It does, however, provide information regarding referral services at each campus location:

List of referral programs offered relating to drug and alcohol uses:

- Parkview Medical Center: adult chemical dependency program offers students Confidential Care, 12 step programs, Family programs, Individual Family therapy, Relapse support, Workshops treatment on co-occurring disorders, all with a holistic approach. Every attempt is made at PCC to timely refer students to those community services that will provide support.

- Addict2Athlete
- Alano Club (support & referral)
- Alcoholics Anonymous: PCC works to connect to local AA classes and groups throughout the local counties we serve.
- Crossroads Turning Point
- Health Solutions formally Spanish Peaks
- Substance Abuse Program
- Special Women's Services

Collaborations with Local Agencies:

The College continues to develop and outreach to the community it serves and to make available assistance health and human services programs which can better serve students and employees. (Appendix: See Community Resource List).

Employee/Program - CSEAP:

PCC provides staff and faculty the Colorado State Employee Assistance Program (CSEAP) which assists employees in assessment, referral, and acquiring short term counseling service.

PCC Behavioral Intervention Team:

The Behavioral Intervention Team, a multidisciplinary college team reviews reported cases and may refer a student to an outside counseling or intervention agency. Often when students find themselves in violation of drug and/or alcohol policies the Dean of Students staff may refer a student to the Behavioral Intervention Team to determine needed intervention. The BIT team collaborates closely with the [PCC Health Clinic](#) who also provides a number of services to students and staff.

Alcohol and Other Drugs Comprehensive Program/Intervention Inventory and Related Process and Outcomes/Data

Prevention Efforts

Programs/Interventions/Type and Classification:

The College each semester sends a notification to students regarding marijuana use on campus. College policy mandates it does not permit students or staff to possess or be under the influence of marijuana. E-mail notifications to students and college employees, started in the fall 2016, reference the violation of drugs and alcohol to students at the College, specifically, the marijuana policy; each semester, the College sends information to students on heroin, cocaine, and prescription drugs as well as updated information on alcohol, marijuana, heroin, and prescription drug use and abuse. Information on marijuana, heroin/cocaine, prescription drug and alcohol information is displayed at the PCC Health Clinic (Pueblo Campus) in common hallway area of the Medical Technology building. This information is also displayed and given out by the Health clinic during student events (spring fling, fall fast, new student resource fairs, and all other events in which the Health Clinic participates).

PCC has also partnered with Pueblo Community Health Center (PCHC) and we have a nurse practitioner and behavioral health therapist located on the Pueblo Campus. These providers can provide resources and/or counseling to students with addictions.

Please also refer to our Community Resource List listed below.

Identified Group Based and Individual Based Offerings:

- Addict 2 Athlete Outreach to athletes having struggled with addiction. **Group Based Classifications.**
- Alano Club: This support and referral program was helpful for older student wanting to connect with older addicts. **Group Based Classifications.**
- Alcoholics Anonymous: PCC will refer students to the meetings. **Group Based Classifications.**
- Crossroads Turning Point: While very few students took advantage of this residential drug and alcohol program, it helps rehabilitate addicts and gives them the resources to get a fresh start. **Individual Based Classifications.**
- Health Solutions, formerly Spanish Peaks, is a full service assistance program. **Individual Based Classifications.**

Programs, learning opportunities, and efforts that focus on alcohol and other drug education and prevention:

- In the 2018-2019 academic year, PCC collaborated with these areas: Office of Student Life, Recreation Center, and Health Clinic to create awareness campaigns with the Office of Marketing and Communications, the position of Dean of Students was not created with the Director of Student Judicial Affairs vacant. During the vacancy of the Director of Student Judicial Affairs, efforts to centralize and effectively plan/implement created challenges in providing effective alcohol and other drug education/prevention efforts.
- In the 2019-2020 academic year, PCC created/hired the Dean of Students positions; under this position, the Office of Student Life, Wellness and Recreation (formally known as the Recreation Center), and the PCC Health Clinic were placed under the supervision of the Dean of Students with intentional focus to provide increased efforts focused on alcohol and other drug education/prevention.
- It is also important to note that the Director of Student Life & Leadership became vacant in October 2019 and the Dean of Students provides coverage of some basic job functions of this role with the anticipation to hire this position in the 2021-22 academic year—programming continues to be challenging during this vacancy
- PCC worked closely with the Health and Wellness Committee, Health Clinic, the Associated Student Government, Student Life Office, Wellness and Recreation, and Dean of Students Office plan and implement these programs, learning opportunities, and efforts that focus on alcohol and other drug education and prevention in 2019-2020:
 - Fall 2019 & Spring 2020 launch of the AlcoholEdu Ongoing Prevention: Online/web-based alcohol/other drug education and prevention training that PCC has contracted with EVERFI to provide this learning opportunity to all new and returning students at PCC; this course has been launched for fall 2020 and is also scheduled to launch in spring 2021.
 - Fall 2019 and Spring 2020 co-launch of the Sexual Assault Prevention: Ongoing course: Online/web-based sexual assault education and prevention training that PCC has contracted with EVERFI to provide this learning opportunity to all new and returning students at PCC; there are national studies that document the correlation between both areas of sexual misconduct and alcohol/drug use; this course has been launched for fall 2020 and is also scheduled to launch in spring 2021.

Any areas underlined is a hyperlink which will direct you to a website.

- Fall 2019 New Student Orientation (NSO); Health Clinic and Wellness and Recreation hosted a table at this event with valuable health related information (included information on alcohol and other drugs) at the involvement fair and involved in learning session; inclusion and reference to alcohol/drug policy.
- Fall Fest 2019; Health Clinic and Wellness and Recreation hosted a table at this event with valuable health related information (included information on alcohol and other drugs).
- Spring 2020 New Student Orientation (NSO); Health Clinic and Wellness and Recreation hosted a table at this event with valuable health related information (included information on alcohol and other drugs) at the involvement fair and involved in learning session; inclusion and reference to alcohol/drug policy.
- Wellness fair (Fall 2019); Health Clinic and Wellness and Recreation hosted a table at this event with valuable health related information (included information on alcohol and other drugs) in addition to the Pueblo Health Department and other health/wellness related organizations.
- Human Resource Employee Benefit Fair (9.24.19, Human Resource Office) – PRCS sexual violence resources & hotline info shared.
- Wellness Connections Day (9.25.19, Health and Wellness Group) – PRCS sexual violence resource & hotline info shared.
- Classroom Presentations (2 – but dates unknown, academics & TRIO/SSS) – PRCS sexual violence awareness, prevention, resource & hotline info shared.
- Miss America Day Documentary & Panel Discussion (12.17.19 partnership with an academic division) – PRCS sexual violence awareness, prevention, resource & hotline info shared
- Various posters in display cases outside the Health Clinic in the hallway of the MT Building.
- Additionally, PCC (and the world) was impacted by COVID-19 starting the spring 2020 semester and the majority of the campus community quickly transitioned to remote learning/working in March 2020; for safety purposes, all student programming was halted at the direction of our college President.

- The Associated Student Government planned to provide a Wellness Week mid-March 2020 that would have included a resource fair and other learning opportunities to include alcohol/other drug education, however, this and all other campus events were canceled as a safety precaution lead by our College President
- Although the campus community (and world) was disrupted by COVID-19 (cancellation of all campus events for spring 2020), valuable information that included alcohol and drug resources and referral programs were sent via an all PCC student email.

Environmental/Socio-Ecological Based Programs

PCC will continue to explore other awareness programs designed to accentuate the negative impact of use/abuse of alcohol/drugs in fostering a comprehensive positive campaign for students and the college community. We currently email to all students/staff/faculty at all of our campuses/site the [Drug and Alcohol Awareness and Prevention Program \(DAAPP\)](#). The [Student Handbook](#) is also shared which includes sanctions for students.

Alcohol and Other Drugs Goal Achievement and Objective Achievement

How PCC addressed the recommendations from the 2018 Report:

- Recommendation 1: Conduct a Survey in 2018 to gain a baseline for assessing the Drug and Alcohol Awareness and Prevention Program (DAAPP); completed the 2018 survey and compared the 2018 survey data from the 2020 to survey to identify trends and potential opportunities to improve PCC's alcohol and other drug efforts. Please refer to data, survey observations, and trends listed on pages 12 – 14.
- Recommendation 2: Strengthen programs and educational offering; continuing to improve PCC's efforts, refer to "Programs, learning opportunities, and efforts that focus on alcohol and other drug education and prevention" section for specific improvements in 2019-2020.
- Recommendation 3: Build on community drug and alcohol resources; continuing to improve PCC's efforts, refer to "Programs, learning opportunities, and efforts that focus on alcohol and other drug education and prevention" section for specific improvements in 2019-2020.

Additional notes on how PCC continued to focus on the recommendations from the 2018 report:

- The College addressed this recommendation by having Director of Judicial Affairs and the Wellness Clinic provide information on specific drugs and alcohol to all students twice per semester, beginning in fall 2015.
 - The Dean of Students was hired in July 2019 and supervises these positions: Manager of the Wellness and Recreation Center, Registered Medical Assistant in PCC Health Clinic, and Director of Student Life
 - Goal of providing collaborative programming/resources to create learning opportunities for students in regards to alcohol and other drug education
- Develop embedded processes/ protocols that will improve our current record keeping practices.
 - The College recognized during the biennium that it did not need to improve its record keeping practices.
- Actualize and build upon two-way communications with our system offices
 - The College recognized that it has developed a strong working relationship with the CCCS offices and continues to communicate actively with the offices.

- We established a timeline that is our guide throughout the year to send out notifications and any reports.
 - This is updated periodically.
- Actual goals and objectives that will receive specific focus during the next biennium period.
 - The College developed goals for the 2018-2020 period and included these in this document.
- If possible, action, plan, or steps to be taken to help meet goals and objectives, including time lines, individual/office being responsible, etc.
 - The College has addressed the elements of this recommendation through its efforts related to the other recommendations.

Recommendations for Next Biennial Review

Goals for next Biennial Review

- Conduct a survey in the fall of 2022 for assessing the Drug and Alcohol Awareness and Prevention Program (DAAPP).
- Strengthen programs and educational offerings that adapt to the challenges created COVID-19 (safety precautions, etc.) while still meeting current needs, while identifying new needs created by COVID-19.
- Build on community drug and alcohol resources.

Recommendations for Improvements

- Strengthen programs and educational offerings that adapt to the challenges created COVID-19 (safety precautions, etc.) while still meeting current needs, while identifying new needs created by COVID-19.
- Build on community drug and alcohol resources.

Alcohol and Other Drug Prevention Programs

PCC is a commuter college serving many nontraditional students and during this reporting period has experienced minimal alcohol problems on its campuses. PCC has had infrequent complaints about students smelling of alcohol or drugs, or in possession of it. At PCC, it is probable that there are students dealing with the negative effects of alcohol and drug abuse. PCC needs to meet not only the academic needs of its students, but the social and cultural needs as well. A summary of the recommendations PCC is committed to for the next two (2) years as follows:

Focus on Notifications of our Drug and Alcohol Programs

PCC will continue to provide a number of extracurricular opportunities and programs that can help students deal with drug or alcohol abuse. PCC will continue to be pro-active in providing information to students as well as faculty and staff regarding the risks associated with alcohol and drugs abuse. To assist employees as well as students, the College provides a long list of local community health organizations with professional referrals needed to overcome addiction and abuse. PCC is committed to continual quality improvements in the delivery of services to student and employee, and notifying the college community on DAAPP policies, procedures, and offerings to develop a more fluid and seamless process for students to get information and to utilize the services. To this end, the College will focus on:

- Promoting PCC tobacco free/drug free campuses.
- Engaging the College community in alcohol and drug national campaigns.
- Based on continued safety measures (Governor's mandates and PCC safety measures), explore and provide creative virtual learning opportunities/resources starting Fall 2020

Focus on Strengthening Sanctions/Offerings on Drug and Alcohol Related Incidents:

PCC has established a balanced approach for students found responsible for violating drug and alcohol policies and protocols and seeks as many developmental and educational opportunities as possible. The balanced approach is for students and employees to take responsibility for making better decisions.

- Recommend alcohol and drug related classes for students found in violation of the Student Code of Conduct or staff in violation of employee standards.
 - In 2019-2020, sanctions for alcohol and drug related violations may include, but not limited to completion of the AlcoholEdu Ongoing Prevention: Online/web-based alcohol/other drug education and prevention training, reflection essay, etc.
- Provide resources for students who violate the student drug and alcohol policy and seek to find new and effective sanctions designed to correct behavior (educate) versus punishment.
 - In 2019-2020, sanctions for alcohol and drug related violations may include, but not limited to completion of the AlcoholEdu Ongoing Prevention: Online/web-based alcohol/other drug education and prevention training, reflection essay, etc.

Student Code of Conduct:

PCC offers a conduct process putting students first and student success as the goal. Whether it's success at a college, or success in overcoming some of life's biggest obstacles, students deserve to be respected and valued as they move and strive toward their personal, career, or professional goals. The challenge of adjudication is a job requires working toward maintaining better communication about the process. The College recognizes that we have an obligation to impress upon the college community that decisions are being made in the short/long term interest of the student, employees, and the institution.

A Focus on Collaboration:

In the coming years, PCC will attempt to increase the drug and alcohol educational programs with the community partners.

VAWA Focus:

The Violence against Women's Act or (VAWA) initiatives will continue to be a priority with the College. Drugs and Alcohol contribute to the problem of violence against women. PCC is committed to developing programs that will address and educate the community about violence and the use of drugs and alcohol.

Since PCC's contract was up for renewal with EVERFI at the end of the 2018-2019 academic year, PCC conducted a thorough review of all course offerings that EVERFI provided on sexual assault prevention and included a thorough review of other companies that provided online training on sexual assault prevention. Based on the analysis of all courses via EVERFI and through other companies, it was determined that the Sexual Assault Prevention: Ongoing course, fulfilled compliance expectations, would help encourage completion of the course due to the shortened length, and was not cost prohibitive. Additionally, the AlcoholEdu Ongoing Prevention (covering alcohol and other drugs education/prevention) was co-launched with the Sexual Assault Prevention: Ongoing course, as there are national studies that document the correlation between both areas of sexual misconduct and alcohol/drug use. These courses were co-launched in the fall 2019 to all students and the spring 2020 semesters to all students that were new to PCC.

Assessment Focus:

The College will continue to improve the evaluation of Alcohol and Drug program offerings.

Summary

The 2020 review of the drug and alcohol policies has afforded an opportunity to continue building upon the existing drug and alcohol program. The Biennial Report Team's review of the programs and data has helped to evaluate strengths and weaknesses of existing programs. It provides a renewed sense of direction and purpose for the next two (2) years. As mentioned in this report, the challenge faced in Colorado with marijuana laws will continue to pose a challenge to PCC students and staff. In an effort to address these challenges, the College's mission will be to continue working diligently to improve programming and educate the community on the impact of this drug. The College will continue to streamline its drug and alcohol policies as a catalyst to promote a positive impact on students, staff, faculty, and community members.

Appendix

- Email sent to all students, staff, and faculty on DAAP Protocols sent out before October 1 and each semester thereafter
- Actual emails sent to all students, staff, and faculty each semester

Addressing calls regarding alleged criminal activity, harmful activity, and/or violations of the PCC Student Code of Conduct.

1. If a person at PCC receives a call where the caller alleges that a PCC employee and/or student has or is planning to commit a criminal activity, an activity that could harm the College, and/or an activity that would be a violation of the PCC Student Code of Conduct, the following steps should be adhered to:
 - a. Attempt to obtain the name of the caller
 - b. Attempt to obtain the phone number of the caller
 - c. Attempt to find out the reason why the person is making the call
 - d. Gather all information possible about the alleged action
 - e. Forward all of the above information to the PCC Police Department

At this point, the recipient of the call has fulfilled their responsibility. The College requires the recipient of the call to protect the confidentiality of all parties.

2. The College will have the PCC Police Department investigate the allegation(s).
DPS may:
 - a. involve the PCC Student and Dean of Students if the allegation involves a student(s).
 - b. defer to the PCC Student and Dean of Students if the allegation involves academic misconduct.
 - c. investigate the allegation together with the Dean of Students on other issues.
 - d. involve the Human Resources Office if the allegation involves an employee who is not a student.
 - e. be responsible for notifying any PCC office that might have a direct interest in the allegation.

For example:

PCCPD may:

- notify the PCC Financial Aid office if the allegation is credible and involves the use of financial aid funds
- notify the Library if the allegation is credible and involves the theft or destruction of Library materials
- notify Admissions and Records if the allegation is credible and involves misuse or tampering with college transcripts
- notify Admissions and Records if the allegation is credible and that a student has indeed provided false information on an application

Dean of Students Office will:

- be responsible for notifying any PCC office or department that might have a direct interest in the allegation
- notify the specific academic department and/or division if the allegation is that a student has been, is, could be, or is planning to commit an act of academic misconduct on a test or an academic activity

3. All allegations relating to students will be documented in the student conduct manager software – Maxient.

ALCOHOL AND DRUGS

ANNUAL SECURITY REPORT/CLERY CRIME STATS:

[2018](#)

[2019](#)

[2020](#)

STUDENT HANDBOOK

HEALTH CLINIC

COLORADO COMMUNITY COLLEGE SYSTEM

DEPARTMENTAL PROGRAM HANDBOOKS:

Background and Drug Checks:

Criminal background and drug checks are required of students entering all health certificate and/or degree programs. Certain offenses will preclude a student from enrolling in a health program. Students should check with the program Department Chair for specific requirements.

PROGRAMS

Program 1	Program 2
Automotive Technology	Broadcasting Technician
Cosmetology	Culinary Arts
Dental Hygiene	Early Childhood Education
Emergency Medical Services	Fire Science Technology
Graphic Design	Law Enforcement (Pueblo and Southwest Regional)
Library Technician	Mass Communications
Machining Technology	Media Communication
Medical Assistant	Medical Imaging (Diagnostic Medical Sonography and Radiologic Technology)
Nursing - LPN	Nursing - (LPN to AND, ADN, Paramedic to AND)
Nurse Aid	Nursing RN to BSN
Occupational Therapy Assistant	Paramedic to Associate Degree Nursing
Pharmacy Tech	Phlebotomy Tech
Physical Therapist Assistant	Psychiatric Technician
Respiratory Therapy	Surgical Technology
Web Design and Development	

[Colorado Amendment 64](#) was a ballot measure to amend Colorado's Constitution, outlining a statewide drug policy for cannabis. The measure passed on November 6, 2012, and marked "an electoral first not only for America but for the world."^[2] Now enacted as Article 18, section 16 of the state constitution, the law addresses "personal use and regulation of marijuana" for adults 21 and over, as well as commercial cultivation, manufacture, and sale, effectively regulating cannabis in a manner similar to alcohol.^[3]

PCC's drug conviction policy is found in the [financial aid student handbook](#) (pages 1-29 - 1-31).

COMMUNITY RESOURCES LIST:

Pueblo Campus:

- Addict2Athlete – 2101 E. Evans Avenue, Pueblo, CO 81004 – 719.250.7805
- Suicide Prevention – Teen Hot Line – 1.800.273.8255
 - *Crisis Text Line – Text START to 741.741 24 hours
- Catholic Charities Family Counseling Center: 719.544.4233
- CO Anti-Violence Program (LGBT): 1.888.557.4441 (May have to leave a message)
- [Community Care](#): 719.314.2560
- Child Abuse/Neglect Reporting: 719.583.6901
- YWCA - Adult & Child Domestic Violence Counseling 719.545.8195
- Posada: 719.545.8776
- Alano Club (Support & Referral) - 320 Clark Street, Pueblo, CO 81003 – 719.542.6347
- Alcoholic Anonymous - 4035 Club Manor Drive, Suite A, Pueblo, CO 81008 – 719.546.1173
- Crossroads Turning Point - 509 E. 13th Street, Pueblo, CO 81001 – 719.546.6666;
Special Women's Services - 3500 Baltimore, Pueblo, CO 81008 – 719.545.1181;
Alcoholism Treatment Program – 1711 E. Evans Avenue, Pueblo, CO 81004 – 719.924.9511
- Parkview-Chemical Dependency Program - 58 Club Manor Drive, Pueblo, CO 81008 – 719.584.4343
- Parkview Adolescent Substance Abuse Program - 56 Club Manor Drive, Suite 104, Pueblo, CO 81008 – 719.584.4457
- HIV/AIDS Hotline: 1.800.CDC.INFO (1.800.232.4636)
- [Health Solutions](#) – 719.545.2746
- Pueblo City/County Health Department: 719.583.4300
- Teen Crisis Line-Runaway Hotline-Covenant House “9” Line: 1.800.999.9999
- [The National Suicide Prevention Lifeline](#): 1.800.273.8255
- [National Organization for Victim Assistance](#): 1.800.879.6682
- [Safe2Tell](#): 1.877.542.SAFE (1.877.542.7233)
- [TESSA Crisis Line](#) - 719-633-3819
- Pueblo Community Health Center:
 - On Campus: MT 118 – 719.549.3315
 - Main Clinic: 110 East Routt Avenue, Pueblo, CO 81004: 719.543.8711

Fremont Campus:

- Alcoholics Anonymous – 719.275.7089
- Family Crisis Services, Inc. - 3228 Independence Road, Cañon City, CO 81212 – 719.275.2429
- Rocky Mountain Behavioral Health - 3239 Independence Road, Cañon City, CO 81212 – 719.275.7650
- Solvista Health; Canon City call 719.275.2351; Westcliffe call 719.783.9064

Mancos Campus, Bayfield, and Durango Sites:

- Al-Anon and Al-Ateen Family Groups SW Groups – 970.259.2982
- Alcohol & Drug Treatment Referral – 800.454.8966
- Alternative Horizons, Durango, CO – 970.247.9619
- Axis Health System (formerly Southwest Colorado Mental Health Center, Inc.)
 - Axis Crises Line – 970.247.5245
 - Cortez, CO – 970.565.7946
 - Durango, CO – 970.259.2162
 - Pagosa Springs, CO – 970.264.2104
 - Emergency Suicide Prevention – 970.247.5245
 - Crossroads – Emergencies, Durango, CO – 970.403.0180
- Colorado Crisis Services Support Line - 844.493.8255
- Detox of La Plata County, Durango, CO – 970.259.8732
- NEST Child Advocacy Center – 970.565.8155
- Pine River Shares, Bayfield, CO – 970.884.6040
- Preferred Counseling Services, Durango, CO – 970.739.8970 or 970.259.3952
- Recovery Center – CARS, Cortez, CO – 970.565.4109
- Second Wind Fund – 720.962.0706. This is not a crisis hotline but the fund is available to youths who face social or financial barriers to crisis counseling. The organization requires a referral by a school counselor or mental health professional.
- Sexual Assault Services Organization (SASO hotline) Durango, Bayfield, Ignacio – 970.247.5400
- Southern Colorado Community Action Agency, Inc., Ignacio, CO – 970.563.4517
- Southern Ute Health Center, Ignacio, CO – 970.563.4851 (Serving ALL Indian tribes w/proof of documentation)
- Trevor Project – 866.488.7386. Crisis intervention and suicide prevention for LGBTQ youth via online chat, text, or phone
- Ute Mountain Ute Tribe – 970.565.3751

Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence, or stalking, and those who are in need of addiction assistance or suicide prevention resources, include:

[Addiction Care and Education](#)

[Addiction Help Today](#)

[Addiction Treatment Resources](#)

[Alcohol Addiction](#)

[Bullying Awareness & Prevention](#)

[Choosing the Best Inpatient Addiction and Domestic Violence or Sexual Abuse Recovery Center](#)

[Colorado Anti-Violence Program, Building Safety and Justice for LGBTQ Communities](#)

[Colorado Coalition Against Domestic Violence](#)

[Colorado Coalition Against Sexual Assault](#)

[Detox Centers and Drug Rehab](#)

[Drug Addiction Help](#)

[Guidebook to Addiction on College Campuses](#)

[Local Addiction Resources](#)

[Rape, Abuse and Incest National Network](#)

[RehabSpot](#)

[Start Your Recovery](#)

[Student Suicide & Depression Awareness Guide](#)

[Suicide Prevention Guide](#)

[Suicide Prevention Help and Resources](#)

[The Recovery Village](#)

[Violence Awareness & Prevention](#)

Any areas underlined is a hyperlink which will direct you to a website.